

## Kick Start small business grants

The small business grants form part of the Kick Start programme which is being delivered by the [Business & IP Centre Northamptonshire](#). The project is funded by the Department for Culture, Media and Sport (DCMS) through the British Library.

The £2,000 grants have the following eligibility criteria and terms and conditions:

- The business must have been registered, in Northamptonshire, on or after 1 May 2021, or be registered within two months of receiving the grant
- Winners of BIPC Northamptonshire's Reset. Restart grant in 2021 are not eligible to apply
- The business must submit a complete business plan, using the BIPC Northamptonshire business plan template, and application form
- The business must have attended at least two of the BIPC Northamptonshire Kick Start sessions, one of which is business planning, between **Tuesday 3 May and Friday 15 July 2022**
- Grant applications must be received by midday on **Friday 29 July 2022**
- Applicants must have completed the relevant feedback forms for all Kick Start sessions attended
- Applicants must be willing to be a case study for the BIPC Northamptonshire and evidence how the grant, and programme of support, has helped the business
- Applicants must be available to take part in a panel event, where they pitch their business to a panel of local business experts, at Kettering Library
- Shortlisted applicants will be given 7 days' notice of the grant panel sessions on **Thursday 15 and Friday 16 September 2022**
- Unsuccessful applicants will not be notified
- Grants will be paid in advance and no match-funding is required
- Successful applicants must supply BIPC Northamptonshire with the relevant information to set-up on West Northamptonshire Council's (WNC) payment system and also agree to the information supplied being used to set up a payment account on WNC's ERP Gold and supply system.
- Successful applicants will be issued with a Purchase Order (PO) Number to quote on an invoice
- Grants will be paid within 30 days of receipt of the invoice, which quotes the relevant PO number
- The grant can be spent on any legitimate business need, such as equipment, materials, hardware, software, professional services, website development, digital marketing etc.
- Invoices and receipts evidencing how the grant funding was spent should be supplied to the BIPC Northamptonshire within 3 months of receipt of the grant
- Successful applicants will also receive one year's membership to Federation of Small Businesses (FSB)
- The FSB membership payment will be processed by the BIPC Northamptonshire and FSB
- Applicants grant permission for BIPC Northamptonshire, WNC and the British Library to take and use photographic or videographic images of (or including) them, with the understanding that these may be used for publicity. This might include (but is not limited to), the right to use them in our printed and digital communications, including social media, email and press releases. Find out more about how [West Northamptonshire Council uses personal data](#). For more information on how the British Library uses personal data, you can view the [British Library Privacy Policy](#).